

## Other Employee/Consultant Expenses\*

### Professional Fees & Dues

Alumni Dues  
Professional Association  
Dues  
Credentials  
License  
School Dues  
Union Dues  
Other (Please List)

### Continuing Education

Correspondence Course  
Fees  
Course Registration  
Lab Fees  
Materials & Supplies  
Photocopy Expense  
Reference Material  
Research Expenses  
Seminar Fees  
Textbooks  
Transcripts  
Tuition  
Other (Please List)

### Telephone Expenses

Fax Transmissions  
Pager  
Toll Calls

Cellular Toll Calls  
Other (Please List)

### Auto Expense\*\*

Away From Home  
Overnight  
Between Jobs or Job  
Locations  
Continuing Education  
Field Trips  
Library  
Meetings  
Purchasing Job Supplies &  
Materials  
Professional Society  
Meetings  
School Functions  
Seminars  
To & From Airport  
Other (Please List)

### Classroom Supplies

Arts & Crafts Materials  
Audio Visual Rentals  
Audio Visual Supplies  
Books  
Classroom Decorations  
Computer Software  
Film & Processing

Grading Expenses  
Magazines  
Music  
Newspapers  
Paper  
Party Supplies  
Photocopy Expense  
Printing  
Records, Tapes, Etc.  
Stationery  
Student Prizes & Awards  
Teaching Aids  
Trophies  
Visual Aids  
Video Tapes  
Other (Please List)

### Miscellaneous Expenses

Libraries  
Business Insurance  
Periodicals  
Professional Subscriptions  
Resume  
New York Times  
Wall Street Journal  
Other Newspapers  
Certificate Renewal  
Postage  
Entertainment  
Other (Please List)

\*These expenses should be, of course, unreimbursed to receive a deduction.

\*\*These are examples of business uses of an auto. To calculate the actual deduction, please complete our "Auto Expense Worksheet."